

Shirley Parochial Church Council

Annual Report and Financial Statements

For the year ending 31st December 2023

05/04/24

SHIRLEY PAROCHIAL CHURCH COUNCIL

ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ending 31st December 2023

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05/04/24

SHIRLEY PAROCHIAL CHURCH COUNCIL

ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ending 31st December 2023

Reference and Administrative Details

Charity Name: Shirley Parochial Church Council

Charity registration number: 1131912

Bank: Lloyds Bank, 248 Stratford Road, Shirley, B90 3AE

Independent examiner :-

**Philip Beedon
54 Rothwell Drive
Solihull B91 1HG**

05/04/24

2023 Trustees report

Aims and Purposes

The PCC has the responsibility, as stated in the Parochial Church Councils (Powers) Measure 1956 "To cooperate with the minister in promoting in the parish the whole mission of the church, pastoral, evangelistic, social, and ecumenical".

Objectives and Activities

The Parish motto is "Knowing Christ, Making Him known" and this sums up well the objectives of the PCC.

When planning our activities for the year, we have considered the Charity Commission's guidance on public benefit and the supplementary guidance on charities for the advancement of religion.

In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the gospel; developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish
- Mission and outreach work.

To facilitate this work, it is important that we maintain the fabric of the church buildings of St James the Great, Shirley, St John the Divine Tidbury Green and Church House.

Achievements and performance

It has been a year of comings and goings. Ellie Jones and Hannah MacDonald had shared the Parish Administrator role for many years and both moved on to new ventures in April. We appointed Chris Kynaston as Parish Operations Manager but this did not work out as we hoped. In October Belinda Piasecki, our PCC Secretary, took on the office role on a temporary basis.

We welcomed Rev Richard Haynes as Curate after his ordination in July. Richard has settled very quickly into life in Shirley Parish and has already contributed in many ways.

Worship and Prayer

Our worship pattern across the Parish is now well established, with services each week in all three churches – apart from on the first Sunday each month when the morning service in St James is a Parish service.

The main services in each church alternate between Communion services and Morning Worship. In addition there is a monthly Celtic style Reflective Worship and a Quarterly Forest Church. This year the 4th Sunday service at St James has been rebadged as Worship4Everyone – with a view to welcoming families and children.

Messy Church continues to thrive, with more than 50 children attending towards the end of the year. A real challenge is how to move families on in their discipleship, and the Worship4Everyone service is one way of addressing this.

Easter Sunday was particularly well attended, and our Christmas carol service, crib service and midnight Eucharist were all very popular.

Live streaming of the main St James Services continues allowing those who cannot make it to church to take part in our regular worship.

Christ the King Church moved from the Hall to a new classroom in Widney School which is warmer, cosier and simpler to set up.

Musically the year has one more been a challenge. Matthew Foster was appointed organ scholar at Chelmsford Cathedral in the Autumn, but we have been fortunate enough to have the services of another Conservatoire student, Ewan Murray, since then. Ewan also led an ad hoc choir for our carol service. Shirley Beedon continues to faithfully play for St John's.

There was a confirmation service at St James in January with 4 Shirley people being confirmed and one welcomed into the Church of England, as well as other candidates from elsewhere. Once again many families have brought their children for baptism – including one at Messy Church.

There were four weddings in the year.

Mission and evangelism

The Church of England produced a booklet with daily readings for Lent – *Dust and Glory* - and these were distributed throughout the churches. We used them as a basis for the two Lent groups. The Journeying on Together group continued to meet for various courses, and the evening group looked at a series of studies about faith in our daily lives. We produced a Parish Prayer book to help people establish a routine of regular prayer.

Once more we used the START and Moving On courses to provide an introduction to the Christian faith.

Both the Easter Journey and the Journey to the Stable were great successes – the Journey to the Stable having a re-written play this year

Our links with St James School continued to develop – regular services in church, a weekly Bible Art session for about 10 children at a time, and assisting with collective worship. The

Chaplaincy Team from the school help to lead one of the Sunday morning services in St James Church. Open the Book continued in Widney, St James and Kingswood schools.

The Welcome Café continues to be a great strength, and interviews with some of our attendees can be found on the Place of Welcome website. Amongst the other activities the churches are involved with are Mothers Union, Jimmy Tots, Ploughmans lunch, Nordic walking and a book club.

Pastoral care

As well as a lot of informal pastoral support amongst the congregation, the Welcome café and the monthly Sunday Lunch Club – have helped us keep in contact with many.

We were saddened by the deaths of long standing church members Joyce Ferris, Barry Robinson, Brenda Goudie, Doris Hyde and Janet Butts.

Community activities

We have continued to support the Sparkhill Foodbank, Narthex and ADAVU throughout the year.

Once again we had a successful Christmas Tree festival in St James Church in December raised funds for the Mothers Union and our Pod Project.

The Friends of St James were able to support the Christmas Tree festival as well as running many successful fund raising events.

Ecumenical relations

Shirley Churches Together organised a revitalised Good Friday Walk of Witness which started at Our Lady of the Wayside, with stops outside St James, at the entrance to Shirley park and outside ASDA.

In addition in December there was carol singing in the Parkgate Shopping Centre.

Local ministers continue to meet regularly for prayer.

The buildings

We have developed the plans for a toilet and kitchen in the St James building and have received faculty approval. An appeal was launched in the Summer and sufficient funds have now been raised to enable bids to be put forward to major funding trusts. We hope the work will be done in 2024.

In addition, a new heating system is being investigated for St James using suspended chandelier heaters. Consultations with the Diocesan Advisory Committee are beginning.

We took some advice on the practicality of making developments to the St John's building to enable disabled access, but the cost turned out to be prohibitive. This was disappointing, but we are able to say that the worship at both St James and Christ the King is fully accessible.

Eco Church

The eco group continue their work to bring matters to the congregation's attention and this year we achieved the Eco Church Silver award. Both St James Churchyard and the St John's garden are managed with wildlife in mind.

Financial Review

Total receipts in the year were £138,000, with unrestricted receipts of £121,300 and £16,600 of restricted donations. The unrestricted receipts can be further broken down into £82,400 of voluntary donations, £19,700 relating to church activities and activities for generating funds, £12,200 of Gift Aid received and £7,000 of investment income.

Planned giving stewardship income at £60,600 was just under 2% higher than 2022. Collections at services increased by £2,800 offset by a drop in unrestricted donations, so that in total unrestricted voluntary donations were £800 higher than the previous year. Church activities brought in receipts of £16,400, £6,400 higher than the previous year, with fees £2,000 higher and the Sunday Lunch Club contributing £3,400 of donations. Although Gift Aid receipts were £2,700 down on 2022, this is purely a timing issue as the Gift Aid claim in the year for donations outside the Parish Giving Scheme only covered six months due to administrative issues; there will be a corresponding additional six month claim in 2024.

We received two legacies in the year, one from the Akrill family for £2,500 as a contribution towards the pod project and one from the estate of Joyce Ferris a member of the St John's congregation for £1,500. This legacy had no stipulation as to what the legacy should be used for other than it should not be used to fund day-to-day running costs and so it has been added to the Consolidated Legacy Fund and will be spent at the discretion of the PCC.

Donations and grants, totalling £20,000 were received for the Pod project, the majority of these were donations from the congregation, with a grant from the Grimmitt Trust for £1,200, and a transfer of £1,500 coming from PCC funds. A project was also set up to manage the trees in the St James churchyard and this attracted donations of £2,500.

The value of the PCC investment in the CBF Global Equity Fund increased by £6,600, about £1,000 higher than at the end of 2021 before the macroeconomic shocks that made 2022 challenging. The investment made in the fund in April 2022 by St John's had a value in

December 2023 of £11,000, with a return of 10% in the 21 months since the investment was made.

The Christmas Tree festival in St James Church in December raised a total of £650 (£100 higher than the previous year) for two causes:- the Pod Project and the Mothers' Union charity. As the receipts and payments match, these do not appear in the accounts.

Total payments in the year were £147,800, with unrestricted payments of £135,000 and £12,800 of payments from restricted funds. Unrestricted payments break down into £57,000 for the Diocesan parish share contribution, £19,800 clergy and staffing costs and running expenses including Church House totalling £58,200

The Diocesan parish share for the provision of clergy, clergy housing and other services was maintained at the same level as 2022, while clergy and staffing costs increased by £7,100, driven by housing costs for the curate, of which £1,700 is a deposit and so included in the non-financial assets.

Payments from restricted funds included £4,800 on preparatory professional fees, permits and licences for the pod project, a breakdown of which is detailed on page 17. Also included were the final payments of £3,000 for the refurbishment of Church House and £4,100 in year spend for the repairs to the St James clock, for which the installation of a new ladder to improve maintenance access will be paid in 2024.

Utility and broadband costs incurred across the parish including Church House in 2023 totalled £15,700, more than double the £7,300 from 2022. This is as a result of the gas and electric price increases since the start of 2022. It should be noted that further price increases are anticipated in 2024 as our electricity contract for both St James and Church House comes up for renewal.

Other areas of significant costs in the year include £9,800 on churchyard and grounds upkeep costs, £7,200 higher than in 2022 due to the costs of maintaining the trees in the St James's churchyard and £3,100 spend of the Sunday Lunch Club. The Sunday Lunch Club has no comparatives from the previous year but is self-funding, as Sunday Lunch Club donations were £3,400, the surplus being retained as cash in hand to be used to cover the upfront costs for future lunches,

The net result for the year was unrestricted payments of £134,995 and unrestricted receipts of £121,295, resulting in a total excess of payments over receipts of £9,800, an increased deficit compared to the previous year and so will continue to need close monitoring by the trustees going forward. Added together bank and deposit balances amount to £67,955 with restricted funds of £13,274, designated funds of £10,798 leaving a balance of £43,883 for day-to-day running costs.

Volunteers

The trustees wish to express their thanks to all parishioners for their continued support. Thanks are also due to committee members, treasurers, readers, wardens, deputy wardens, the employees and others who have all worked hard to maintain church fellowship, working arrangements, and parish activities.

Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. Members of the PCC are either ex-officio, elected by the Annual Parochial Church Meeting (APCM), or co-opted at its members' discretion in accordance with the Church Representation Rules. All those who attend the churches within the parish are encouraged to register on the Electoral Roll, making them eligible for election to the PCC.

In accordance with the regulations governing a single benefice with three centres of worship, the governance of the parish is the overall responsibility of the Incumbent and PCC.

The PCC delegates certain parish responsibilities to a Buildings and Finance Committee, a Mission, Ministry and Pastoral Committee, an Events Committee and the Eco Church Committee. Each of these committees operates in accordance with agreed terms of reference.

The PCC met four times in 2023. Other task groups operate on an *ad hoc* basis and report, through the main committees, to the PCC.

Ministry

As mentioned earlier Richard Haynes joined us as Curate and we are benefitting from his ministry and Wendy Martin was officially licensed to the Parish at a service in March.

In addition Rev Paul Day, the incumbent, has been supported well by Rev Theresa Jones and Rev Wendy Carter. Readers Gill Gough, Sarah Penfold, Denise Smith and Kate Day complete the team.

We were very sad to note the death of Rev Nick Ball who has done so much over the years to help and support the Parish. His funeral took place in St James Church in December.

5th April 2024

SHIRLEY PAROCHIAL CHURCH COUNCIL

LIST OF PCC MEMBERS (TRUSTEES)

The following people served as members of the PCC
For the year ending 31st December 2023

Clergy

Rev. Paul Day

Rev. Wendy Martin

Rev. Richard Haynes (from July)

Parish Wardens

Margaret Foreshew (until May)

Linda Pitt (from May)

Gill Hanton

Ex Officio

Kate Crocker (Deanery Synod)

Margaret Foreshew (Deanery Synod)

Gill Gough (Deanery Synod)

Sarah Penfold (Reader)

Elected Members

St James

Ian Longbottom (Treasurer)

Belinda Piasecki (Secretary)

David Paice

Linda Pitt (until May)

Sue Guy (until May)

Margaret Foreshew (until May)

Mark Strenz (from May)

Chris Terry (from May)

Christ the King

Jan Gardner

Anne Clayton (until May)

Denise Smith

St John the Divine

Jean Wall

Linda Alford

Kate Day

SHIRLEY PAROCHIAL CHURCH COUNCIL

Independent Examiners Report to the PCC of SHIRLEY PAROCHIAL CHURCH COUNCIL

This report on the accounts of the PCC for the year to 31 December 2023, which are set out on the attached pages, is in respect of an examination carried out in accordance with the s145 of the Charities Act 2011 ('the Act')

Respective responsibilities of the PCC and the examiner

As members of the PCC you are responsible for the preparation of the accounts: you consider that the audit requirements under section 144(2) of the Act do not apply and that an independent examination is needed.

It is my responsibility to

- * examine the accounts under section 145 of the 2011 Act:
- * follow the procedures laid down in the General directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act: and
- * state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the PCC and a comparison of the accounts with those records. It also includes considering any unusual items or items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

Please note I have not carried out an examination of the individual accounts for St John the Divine and Christ the King but have relied on the confirmations provided by the examiners of these accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the 2011 Act: and
 - to prepare accounts which accord with the accounting records and comply with the requirements of the Act have not been met: or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Philip Beedon
Solihull**

12/4/2024.

PCC 2023 Annual Accounts - Payments and overall position

Payments	Note	Parish Office	St James	St John	Christ the King	Unrestricted funds	Restricted funds*	TOTAL 2023	TOTAL 2022
Parish activities									
Diocesan parish share contribution		2,500	41,500	8,000	5,000	57,000		57,000	57,000
Clergy and staffing costs	5e	18,722	1,070	0	0	19,792		19,792	12,653
Running expenses	5f	32,981	26,178	3,343	918	50,814	12,606	63,420	78,803
Church House running costs	5g	7,539				7,539		7,539	7,158
Mission giving and donations	5h	0		0		-150	150	0	140
Investments	5i					0		0	10,000
Total payments		61,743	68,748	11,343	5,918	134,995	12,756	147,751	165,754
Total receipts		35,208	75,773	14,694	12,277	121,295	16,656	137,952	156,514
Excess of receipts over payments		-26,534	7,025	3,351	6,359			-9,800	-9,240
Office funding - internal transfers		20,800	-14,400	-3,500	-2,900			0	0
Other Transfers									
Transfer between funds								0	0
		-5,734	-7,375	-149	3,459			-9,800	-9,240
Cash at banks at 1 January +		45,598	17,429	11,514	3,213			77,754	86,893
Cash at banks at 31 December		39,864	10,054	11,366	6,671			67,955	77,754
		0	0	0	0	0	0	0	-1

PCC 2023 Annual Accounts - Further Analysis of Payments									
Note	Parish Office	St James	St John	Christ the King	Unrestricted funds	Restricted funds *	TOTAL 2023	TOTAL 2022	
5e	Clergy and staffing costs								
	Clergy and vicarage costs	7,923	0	0	0	7,923		7,923	1,380
	Parish administrators' salaries	10,799	0	0	0	10,799		10,799	9,668
	Organists - salary and fees	0	965	0	0	965		965	1,200
	Baptism vergers' & other fees	0	105	0	0	105		105	405
		18,722	1,070	0	0	19,792		19,792	12,653
5f	Running expenses								
	Utility costs and broadband	0	10,351	1,498	0	11,849	0	11,849	4,531
	School hall rent	533	0	0	918	1,451	0	1,451	1,440
	Printing and stationery	3,082	0	0	0	3,082	0	3,082	3,176
	Church consumables	1,777	0	0	0	1,777	0	1,777	1,224
	Repairs and maintenance	3,895	2,032	0	0	5,568	358	5,926	5,021
	Major repairs and all improvements	12,248	1,045	0	0	1,045	12,248	13,293	48,374
	Insurance and fire protection	1,330	4,809	925	0	7,065	0	7,065	6,207
	Churchyard / church grounds upkeep	1,536	7,534	700	0	9,770	0	9,770	1,749
	Administration expenses	3,770	208	0	0	3,978	0	3,978	3,224
	Other expenses	163	199	219	0	580	0	580	436
	Sunday Lunch Club	3,121	0	0	0	3,121	0	3,121	
	Communications & computer skills	0	0	0	0	0	0	0	1,248
	Parish magazine printing & distribution	648	0	0	0	648	0	648	606
	Children's activities	880	0	0	0	880	0	880	1,567
		32,981	26,178	3,343	918	50,814	12,606	63,420	78,803
5g	Church House running costs								
	Utility costs	3,853				3,853		3,853	2,805
	Cleaner	2,160				2,160		2,160	1,890
	Other costs	1,526				1,526		1,526	2,463
		7,539	0			7,539	0	7,539	7,158
5h	Mission giving and donations								
	Parish mission	0					0	0	140
	Various						0	0	0
		0		0			0	0	140
5i	Investments								
	CBF Global Equity Fund						0	0	10,000
		0	0	0	0	0	0	0	10,000
					12				05/04/2024

PCC 2023 Annual Accounts - Receipts

RECEIPTS	Note	Parish Office	St James	St John	Christ the King	Unrestricted funds	Restricted funds	TOTAL 2023	TOTAL 2022
Voluntary receipts									
Planned giving - stewardship		0	48,356	5,736	6,550	60,641		60,641	59,494
Collections at services		267	9,920	1,504	1,604	13,296		13,296	10,453
All other giving/voluntary receipt	5a	18,210	6,886	0	17	8,457	16,656	25,113	52,983
Gift Aid recovered		0	9,283	1,354	1,596	12,233		12,233	14,942
Activities for generating funds	5b	0		795	2,506	3,301		3,301	2,524
Investment income	5c	2,209		4,770	4	6,983		6,983	6,126
Church activities	5d	14,521	1,328	536		16,385	0	16,385	9,991
Total receipts		35,208	75,773	14,694	12,277	121,295	16,656	137,952	156,514

PCC 2023 Annual Accounts - Further Analysis of Receipts										
Note	Parish Office	St James	St John	Christ the King	Unrestricted funds	Restricted funds	TOTAL 2023	TOTAL 2022		
5a	All other giving/voluntary receipts:									
	Miscellaneous income									
	Donations	2,755	1,634	0	17	4,407	0	4,407	7,383	
	Legacies	1,500	0	0	0	1,500	0	1,500	1,000	
	Friends of St James	0	0	0	0	0	0	0	0	
	Wargraves Commission	0	250	0	0	0	250	250	250	
	Audio-visual & Computer Skills grant & donations	0	0	0	0	0	0	0	0	
	Church House Garden Fund	463	0	0	0	0	463	463	330	
	Church House Fund	0	0	0	0	0	0	0	36,446	
	Pod Project	13,493	2,451	0	0	0	15,944	15,944	0	
	St James Churchyard Trees	0	2,550	0	0	2,550	0	2,550	0	
	Clock Fund	0	0	0	0	0	0	0	4,348	
	Defibrillator Install	0	0	0	0	0	0	0	500	
	BDBF Energy grant	0	0	0	0	0	0	0	2,727	
		18,210	6,886	0	17	8,457	16,656	25,113	52,983	
5b	Activities for generating funds:									
	Fundraising events	0	0	795	2,506	3,301		3,301	2,524	
		0	0	795	2,506	3,301		3,301	2,524	
5c	Investment income:									
	Interest and investment income	2,209	0	0	4	2,213		2,213	1,486	
	Rent paid by nursery	0	0	4,770	0	4,770		4,770	4,640	
	Nursery contribution - water			inc. in 5f		0		0	0	
		2,209	0	4,770	4	6,983		6,983	6,126	
5d	Church activities:									
	Fees from weddings & funerals	5,018	1,328	0	0	6,346		6,346	4,395	
	Parish magazine income	1,602	0	0	0	1,602		1,602	1,833	
	Church House/ Hall lettings	3,927	0	536	0	4,463		4,463	3,469	
	Sunday lunch club	3,397	0	0	0	3,397		3,397		
	Children's Activities	578	0	0	0	578		578	295	
		14,521	1,328	536	0	16,385	0	16,385	9,991	
					14					05/04/24

PCC ASSETS AND LIABILITIES FOR THE YEAR ENDING 31 DECEMBER 2023

FINANCIAL ASSETS	2023	2022
	31-Dec	31-Dec
Current account balances	34,574	43,863
Bank deposit accounts	2,535	5,510
CBF Deposit Fund balances	30,470	28,282
Cash in hand	376	100
	<hr/>	<hr/>
	67,955	77,755
CBF Global Equity Income Fund bid market values	51,191	44,551
Other Assets: Freehold land and buildings	3,170	3,170
	<hr/>	<hr/>
Total financial assets	122,316	125,476
 Other Outstanding Balances		
Gift aid recoverable - via Parish Office to 31st Dec	8,400	4,209
- via Parish Giving for December	674	625
Tenancy Deposit - 37 Delrene Road	1,730	
	<hr/>	<hr/>
	10,804	4,834

LIABILITIES

N/A

05/04/24

PCC Accounts 2023 - Fund transfers

	Ref.	Bal b/fwd	Receipts	Payments	Transfers	Adjust.	Bal c/fwd
Restricted Funds							
Church House Garden Improvement fund		515	463	-341			636
Church House fund		3,001		-3,001			0
St James Churchyard Fund		461	250				711
Pod Project		0	15,944	-4,805	1,500		12,639
Total Restricted Funds		3,516	16,656	-8,148	1,500	0	13,985
Designated Funds							
St James Alter Linen		482					482
Consolidated Legacy Fund		4,216	1,500				5,716
St James Churchyard Trees			2,550	-7,160		4,610	0
Music		3,999		-358			3,641
Clock Fund		4,348		-4,100			248
Total Designated Funds		13,506	4,050	-11,619	0	4,610	10,087
Unrestricted Funds							
Christ the King General Fund		3,214	12,277	-5,918			9,572
St James Fabric Unrestricted Fund		50,484					50,484
St James General Fund		4,828	70,772	-68,748		-4,610	2,242
St John General Fund		14,679	14,694	-11,343			18,030
St John Reserve Fund (a)		9,714				1,691	11,405
Parish Office fund		8,578	19,503	-41,976			-13,894
PCC Reserve Fund (a)		16,957			-1,500	4,949	20,406
Total Unrestricted Funds		108,454	117,245	-127,985	-1,500	2,030	98,244
TOTALS		125,476	137,952	-147,751	0	6,640	122,317

Ref. (a) Adjustment.

This is the change in capital value of the Global Equity Income Fund investment. The St John Reserve Fund includes of the income received from this investment as well as the change in capital value

PCC 2023 ACCOUNTS - REPAIRS, MAINTENANCE & IMPROVEMENTS

Parish Office	£	
Repairs and maintenance *		
Church House - Toilet Repairs	1,124	
Roof Repairs - Church House	800	
Water Boiler Repairs - Church House	389	
Fence Repairs - Church House	540	
Repairs to Churchyard wall	250	
Garage Door Repairs	198	
Churchyard quinquennial tree survey	984	
Churchyard upkeep	540	
Repairs to Piano	358	
Miscellaneous items	<u>247</u>	
	5,431	5,431
Major repairs & all improvements		
Church House project	3,001	
Church House Graden improvement	341	
Pod Project		
Permits and Licences for project	2,084	
Professional Fees for drawings etc	1,556	
Asbestos survey	695	
Building control application	<u>470</u>	
Pod Project	4,805	4,805
Repairs to St James Clock	<u>4,100</u>	4,100
	12,248	12,248
Parish Office total		17,679
St James		
Repairs and maintenance *		
Pollarding/felling of trees	7,160	
Upkeep of grounds	374	
Organ tuning	546	
Boiler repairs & gas checks	580	
Roof repairs	330	
Miscellaneous repairs	<u>576</u>	
	9,566	9,566
Major Repairs & All Improvements		
Removal of asbestos	<u>1,045</u>	1,045
St James total		10,611
St John		
Repairs and maintenance *		
Repairs and maintenance		
Grounds Upkeep	<u>700</u>	
	700	700
Grand total		<u><u>28,990</u></u>

Note *

Repairs and maintenance also includes items shown under Churchyard / church grounds upkeep